

The Leamington United Mennonite Home and Apartments

POLICY AND PROCEDURE

CATEGORY:
Administration

SUBJECT:
Emergency Code Process

SECTION:
E
POLICY:
2

DATE:
March, 2011

Signature: _____
ADMINISTRATOR

EMERGENCY: SAFETY CODE PROCESS

POLICY:

The Emergency Code Process shall be used in the event of an emergency and/or crisis which compromises the safety, security and well being of an LMH staff, resident, visitor in the Home at any time.

PROCEDURE:

The first LMH staff member to identify such an emergency or risk shall use the Overhead Paging System to announce " Code" --- "Location". In the event that the staff cannot utilize the overhead page system, the emergency nurse call system code shall be used (ring system 3X). The Registered Staff responsible for that location shall proceed immediately to the identified emergency location. Registered staff to assess and recall as needed.