

Leamington Mennonite Home  
Long Term Care

**QUALITY & RISK MANAGEMENT  
POLICY AND PROCEDURE**

<b>CATEGORY:</b> Quality & Risk Management - Social & Recreational	<b>SUBJECT:</b> Recreational Program Audit	<b>SECTION:</b> 1 <b>POLICY:</b> 2
<b>DATE:</b> July 12, 2022	<b>Administrator's Signature:</b> _____	

**RECREATIONAL PROGRAM AUDIT**

**POLICY:**

A selection of Recreation programs will be audited throughout the year at the discretion of the Director of Social & Recreational Services.

**PROCEDURE:**

The Director of Social & Recreational Services or designate will:

- 1) Complete a minimum of two monthly program audits of scheduled calendar programs utilizing the XXIII-I-10.10(a) Recreation Program Audit Form for evidence of completion of audits.
- 2) Ensure that audits reviewed include programs from a variety of domains and facilitators.
- 3) Review recreation program plans at least once annually.
- 4) Track audits using the XXIII-I-10.10(b) Recreation Program Audit Schedule – Sample.

The Recreation team will:

- 1) Review a minimum of two recreation programs at each monthly department meeting.
- 2) Chair a brainstorming session to come up with new, innovative programs based on the resident population, trends, resources, and latest research.
- 3) Add new program plans as they are successfully developed and implemented.
- 4) Remove programs that are no longer successful.