

Leamington Mennonite Home

**POLICY AND PROCEDURE**

<b>CATEGORY:</b> Dietary	<b>SUBJECT:</b> Cleaning Checklists	<b>SECTION:</b> C
<b>DATE:</b> September 2004	<b>Administrator:</b> <u>J. Hart</u>	<b>POLICY:</b> 1
<b>REVISION DATES:</b>	<b>Dietary Director:</b> _____	

**CLEANING CHECKLISTS**

**PURPOSE:**

Leamington Mennonite Home strives to ensure the cleanliness of the Kitchen and Serveries is of the highest standards.

**PROCEDURE:**

Daily Cleaning Checklists are completed daily per shift as well as per Servery. Every staff member is to ensure they read and execute the duty for the day. Once the duty is completed, staff is to initial that the work is complete.