

Leamington Mennonite Home  
Long Term Care

POLICY AND PROCEDURE

<b>CATEGORY:</b> Nursing	<b>SUBJECT:</b> Readmission of Resident from Hospital	<b>SECTION:</b> R
<b>DATE:</b> January 2015	<b>Administrator:</b> _____ <i>J. M.</i>	<b>POLICY:</b> 2
<b>REVISION DATES:</b>	<b>Director of Care:</b> _____ <i>Cheryl Allick</i>	

**READMISSION OF RESIDENT FROM HOSPITAL**

**PURPOSE:**

To assess resident's status upon return from hospital and develop their plan of care. To obtain confirmation of orders for medication and treatments upon readmission to LMH from hospital.

**PROCEDURE:**

1. When a resident is admitted to hospital the Reg staff are to pull a readmission checklist and clip it to the resident's chart in preparation for their return.
2. When a resident returns from hospital, review their transfer sheet for
3. medications and any treatments. Review any accompanying reports.
4. The Registered Staff will do the following assessments: Vitals, a head to toe skin assessment, foot and oral assessment, initiate a bladder/bowel audit, assess transfer status, and initiate a weight within 24 hrs, pain assessment. Upon evaluation of these assessments, the Reg staff will update the resident's care plan where necessary and communicate this to the PSWs
5. The Reg staff will plan and communicate in the day book any indicated ongoing assessments
6. Obtain Physician Readmission orders: Have the chart and the old MARS and TARS together, then call the Physician.
  - a. Review the medications and treatments on the transfer sheet from hospital with the Dr. Ensure the Doctor does not want to continue any previous medication.
  - b. After confirming and obtaining the new orders, write on:
    - i. Doctor's order form - Readmission from hospital – orders as follows – Discontinue all previous orders.
    - ii. Then, line by line, list the new orders – one item per line, this will allow for an easier checking of orders.
    - iii. Ensure all items, such as diet, meds, treatments, glucometer, INR's (if applicable) or Lab Draws, are written on the Doctor's order form.
    - iv. Note these orders.
    - v. Communicate orders to Pharmacy
  - c. All medications and treatments prior to hospital will be discontinued on the MARS & TARS. The old MARS & TARS are placed in the resident's chart. New MARS & TARS will be written out to indicate the new orders. Place an arrow to the start date and on the line write **Readmission**. This will alleviate

any questions as to why the resident did not receive medications or treatments prior to this date.

- d. The incoming Registered Staff will check the transfer sheet, the Doctor's orders and the new MARS & TARS. The Registered Staff will then initial and date that it has had a second check.
- e. If a medication is placed on hold until the Physician makes a visit, put a reminder in the Doctor's book to reorder or discontinue the medication or treatment.

Readmission electronic documentation note will have:

- the date/time of the return
- a general statement /observation of resident status
- vitals
- summary of the reason/ findings from hospitalization from reports
- the initiation of the Re-Admission checklist
- any observations/ changes in plan of care noted for immediate care needs- care plan updated and communicated to PSWs
- the plan for ongoing assessments and care evaluation.
- notification to family of the resident's return with a general statement in regards to the current care needs of the resident