

Leamington Mennonite Home

POLICY AND PROCEDURE

CATEGORY: Housekeeping	SUBJECT: Carpet Cleaning Specifications/	SECTION: C
DATE: January 1, 2024	Administrator: 	POLICY: 1
REVISION DATES:	HKL Supervisor: 	

CARPET CLEANING SPECIFICATIONS

POLICY:

Routine carpet cleaning will be scheduled for all areas in accordance with traffic and soilage.

PROCEDURE:

Housekeeping staff will:

- 1) Vacuum daily as assigned.
- 2) Spot clean with spot and stain remover within 24 hours as necessary.
- 3) Extract all carpets as per schedule developed for the Home.

The HKL Supervisor will:

- 1) Review the cleaning specifications for all carpeted areas.
- 2) Train housekeeping/maintenance staff on appropriate techniques.
- 3) Develop a cleaning schedule for all carpeted areas that always ensures a high standard of cleanliness.