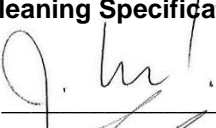
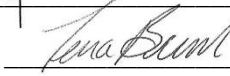


Leamington Mennonite Home

**POLICY AND PROCEDURE**

<b>CATEGORY:</b> Housekeeping	<b>SUBJECT:</b> Dining Room Cleaning Specifications	<b>SECTION:</b> D
<b>DATE:</b> January 1, 2024	<b>Administrator:</b> 	<b>POLICY:</b> 5
<b>REVISION DATES:</b>	<b>HKL Supervisor:</b> 	

**DINING ROOM CLEANING SPECIFICATIONS**

**POLICY:**

The dining rooms will be cleaned routinely to ensure cleanliness of all surfaces after use.

**PROCEDURE:**

Housekeeping staff will:

- 1) Spot wipe doors and frames and light switches daily.
- 2) Sweep and wet mop floors after each meal.
- 3) Clean all horizontal surfaces using a germicidal disinfectant daily and on an as needed basis.
- 4) Spot clean wall finishes as required to remove food particles and/or splashes daily.
- 5) Wipe table bases and chairs as required.
- 6) Clean all light fixtures and fluorescent bulbs at least annually and on an as needed basis.
- 7) Spot clean chair upholstery on an as needed basis.