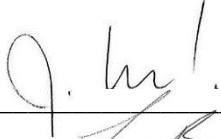
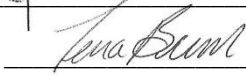


Leamington Mennonite Home

POLICY AND PROCEDURE

CATEGORY: Laundry	SUBJECT: Drying Laundry	SECTION: D
DATE: January 1, 2024	Administrator: 	POLICY: 8
REVISION DATES:	HKL Supervisor: 	

DRYING LAUNDRY

POLICY:

All clean laundry and linen will be dried by type and fabric to ensure efficient operation of the dryer and eliminate damage of fabric.

PROCEDURE:

Laundry staff will:

- 1) Empty clean linen from washers into wire laundry carts (designated for clean items only) and take to dryers.
- 2) Load dryers based on the type of linens being processed.
- 3) Fill machines appropriately so linens can tumble freely.
- 4) Set times and monitor drying time. Always set a cooling time of at least five minutes.
- 5) Avoid over drying specific items such as table linens. These must be taken out and hung or folded as soon as the dryer stops.
- 6) Remove personal items from the dryer and drape immediately to reduce wrinkling.