

Leamington Mennonite Home  
Long Term Care

**QUALITY & RISK MANAGEMENT  
POLICY AND PROCEDURE**

<b>CATEGORY:</b> Quality & Risk Management - Social & Recreational	<b>SUBJECT:</b> Social & Recreational Risk Management Plan	<b>SECTION:</b> I <b>POLICY:</b> 1
<b>DATE:</b> July 12, 2022	<b>Administrator's Signature:</b> _____	

**SOCIAL & RECREATIONAL RISK MANAGEMENT PLAN**

**POLICY:**

In accordance with the overall Risk Management Framework, the Risk Management Plan is developed to monitor potential risk across all departments within the Home, while ensuring the safety of residents and staff.

**PROCEDURE:**

The Director of Social & Recreational Services or designate will:

- 1) Utilize the Risk Management Schedule and identify the months in which activities will be completed throughout the year.
- 2) Upon completion of the Annual Operating Plan, modify the Risk Management Plan to incorporate new goals/objectives as applicable.
- 3) Update the Risk Management Schedule once an activity has occurred.
- 4) Develop and implement corrective actions for areas that do not meet standards by utilizing the completed departmental audit forms or completing a Risk Management Action Plan form.
- 5) Evaluate outcomes and report at monthly Leadership & Quality Meetings.