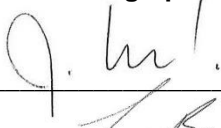
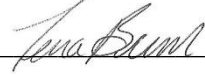


Leamington Mennonite Home

**POLICY AND PROCEDURE**

<b>CATEGORY:</b> Housekeeping	<b>SUBJECT:</b> Public Washroom Cleaning Specifications	<b>SECTION:</b> P
<b>DATE:</b> January 1, 2024	<b>Administrator:</b> 	<b>POLICY:</b> 4
<b>REVISION DATES:</b>	<b>HKL Supervisor:</b> 	

**PUBLIC WASHROOM CLEANING SPECIFICATIONS**

**POLICY:**

All public washrooms will be cleaned daily as part of the housekeeping assignment.

**PROCEDURE:**

Following established best practice guidelines, cleaning from top to bottom, and clean to dirty, in all washrooms, Housekeeping staff will:

- 1) Dust air vents.
- 2) Clean mirror surfaces with microfibre cloth and water.
- 3) Wipe down sinks, faucets, and countertops with germicidal cleaner and fill/replace liquid soap dispensers as applicable.
- 4) Replace toilet paper and paper towels if necessary.
- 5) Clean walls, doorframes, door handles, cubicle walls, and top edges (as applicable) with germicidal cleaner as required.
- 6) Remove garbage daily.
- 7) Flush toilets.
- 8) Clean toilet tank and bowl (inside and out) with designated germicidal cleaner; flush toilet when finished.
- 9) Wet mop complete floor and put 'wet floor' sign in place until dry.