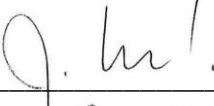



Leamington Mennonite Home
Long Term Care

POLICY AND PROCEDURE

CATEGORY: Resident Care	SUBJECT: Medication Reviews: Every Three Months	SECTION: M POLICY: 6
DATE: September 2004	Administrator: <u></u>	
REVISION DATES: January 2008, August 2016	Director of Care: <u></u>	

MEDICATION REVIEWS: EVERY THREE MONTHS

POLICY:

To ensure that each resident's medication is reviewed in its totality on a quarterly basis. The medication needs are evaluated in order to provide the best care treatment and quality of life for each individual resident.

PROCEDURE:

- The Pharmacy is provided with a list of resident names for review at the beginning of each month. The Pharmacy then prints out a list of each resident's current medication and prescription cream treatments and returns them to the Home.
- The Registered Staff member working midnights sorts through the reviews and divides them into the proper resident home areas.
- The Registered Staff member working midnights checks the 3MMR.
 - **1st Nurse Checks New 3MMrs MAR/TAR:**
 - Begins comparison to the last 3-month review and then the following Physician's order sheets addresses any discrepancies in drug, dosage, frequency, and route.
 - The Registered Staff will add any new medication that have recently been ordered and are not shown on the new 3MMRs sheets.
 - Diets, Medical Directive renewal and PASD's will be noted or added to the 3MMR under breast or to the left foot/toes), indicate if use/need continues.
 - Signs/dates in appropriate location
 - **2nd Nurse Checks 1st checked New 3MMRs MAR/TAR:**
 - Compares to previous month MAR/TAR
 - Ensures care directives/dates for scheduled care of wounds are transcribed
 - Ensure the most recent weight/BP/P etc. are entered on the 3 MMRs
 - Signs/dates
 - **1st check must be completed before 2nd check are started. No exceptions.**

- On the evening before Doctor's rounds, the Registered Staff member on the night shift will place all 3 MMR's in each Floor's resident charts in the Dr order page area.
- The 3 MMRs are reviewed and signed by the Physician.
- Registered Staff will process the orders. The original 3 MMR will remain on the resident's chart. A copy of the 3MMR is placed in the evacuation binder by the Registered Staff processing the orders.
- A copy is returned to the Pharmacy.
- The 3MMR is considered the most recent Physician's orders.