

The Leamington United Mennonite Home and Apartments

POLICY AND PROCEDURE

CATEGORY: Administration	SUBJECT: Health Cards	SECTION: H POLICY: 2
DATE: September, 2004	Signature: _____ ADMINISTRATOR	

HEALTH CARDS

All residents admitted to the Leamington Mennonite Home must have a valid Health Card. All Health Cards will be validated by the CCAC: Placement Co-ordination Service and/or the Leamington Mennonite Home.

Upon admission, the resident's Health Card will be placed in the assigned slot located in the front cover of the Resident Chart. The card will be released to the Family Representative or POA in the event of medical appointments. Upon resident's return to our Home, the card will be returned to the designated slot in the Resident Chart.

The card is the property of the Ministry of Health and on admission it is entrusted to the Home. When a resident dies, the card remains in the Leamington Mennonite Home: Resident File.