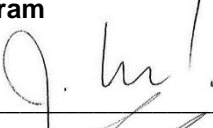
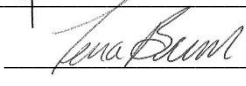


Leamington Mennonite Home

**POLICY AND PROCEDURE**

<b>CATEGORY:</b> Housekeeping	<b>SUBJECT:</b> Floor Care Program	<b>SECTION:</b> F
<b>DATE:</b> January 1, 2024	<b>Administrator:</b> 	<b>POLICY:</b> 1
<b>REVISION DATES:</b>	<b>HKL Supervisor:</b> 	

**FLOOR CARE PROGRAM**

**POLICY:**

An organized floor care program will be developed and implemented to ensure the flooring is safe and well maintained. Outlined procedures will be followed to ensure infection control standards are being met. The floor care program will include all hard flooring and carpeted surfaces in the Home.

**PROCEDURE:**

The HKL Supervisor or designate will:

- 1) Consult with flooring manufacturers to determine recommended cleaning for the various floor finishes in the Home. It is important to note the difference between hard floors and non-maintenance hard floors.
- 2) Develop an annual schedule for cleaning each type of flooring with the specified piece of equipment.
- 3) Customize Floor Care Program schedule to meet the needs of the Home specific floor care program.
- 4) Assign cleaning to various housekeeping staff and outline in job routines.
- 5) Provide floor care education to staff who will be required to use the various equipment and chemicals.

Housekeeping staff will:

- 1) Participate in floor care training.
- 2) Complete the Floor Care Program as per schedule.

**Attachments:** XII-F-10.30(a) Floor Care Program Schedule