

Leamington Mennonite Home  
Long Term Care

**QUALITY & RISK MANAGEMENT  
POLICY AND PROCEDURE**

<b>CATEGORY:</b> Quality & Risk Management - Social & Recreational	<b>SUBJECT:</b> Recreation Department Audit	<b>SECTION:</b> 1 <b>POLICY:</b> 3
<b>DATE:</b> July 12, 2022	<b>Administrator's Signature:</b> _____	

**RECREATION DEPARTMENT AUDIT**

**POLICY:**

The Recreation Department Audit will be completed annually.

**PROCEDURE:**

The Director of Social & Recreational Services and/or designate will:

- 1) Complete the Recreation Department Audit.
- 2) Review the results of the audit in collaboration with the recreation department during meetings.
- 3) Implement follow up action plans as required.
- 4) File all audits in the Recreation Quality binder.