## **Leamington Mennonite Home**

## **POLICY & PROCEDURE MANUAL**

This Policy and Procedure Manual guides the work of the Leamington Mennonite Home and Apartments, its staff, Leadership Team, Board of Management, and volunteers.

The Manual is formally reviewed and revised on a biannual basis, and informally as needed, through the co-joint efforts of the Leamington Mennonite Home Board of Directors and Leamington Mennonite Home Leadership Team. The ongoing and changing needs of our residents require our Home to continuously monitor this Policy & Procedure Manual which guides our ministry of eldercare. Digital files of each policy can be found on each LMH computer desktop and binders can be found in the Front Office.