

Leamington Mennonite Home
Long Term Care

**QUALITY & RISK MANAGEMENT
POLICY AND PROCEDURE**

CATEGORY: Quality & Risk Management - Nursing	SUBJECT: Risk Management Plan – Infection Prevention & Control	SECTION: G POLICY: 3
DATE: July 12, 2022	Administrator's Signature: _____	

RISK MANAGEMENT PLAN – INFECTION PREVENTION & CONTROL

POLICY:

As part of the risk management framework, the risk management plan is developed to monitor Infection Prevention and Control (IPAC) practices and identify Hand Hygiene, Personal Protective Equipment (PPE), and other IPAC risks. A series of IPAC audits will be completed on a regularly scheduled basis.

PROCEDURE:

The IPAC Lead or designate will:

- 1) Utilize the Risk Management Schedule and schedule monthly IPAC audits and communicate the schedule to management.
- 2) Review results and corrective action taken.
- 3) Document action and follow-up on all audit tools with input from staff.
- 4) Post activities on IPAC board, including audits, action plans, and follow up activities as required.
- 5) Share the results of audits at Management Meetings, Leadership & Quality meetings, and at Professional Advisory Committee Meetings (ON) and MSAC (BC) as applicable.

SCHEDULE OF AUDITS:

IPAC Lead or designate will:

- 1) Assign management to complete the following audits:
 - PPE Audit – one per home area/neighbourhood per week
 - Hand Hygiene Audit – twice the number of beds per year
 - Active Screener Audit – one per shift

Note:

- Speedy Audit Platform is used to conduct Hand Hygiene Audits.
 - Frequencies and IPAC audits used may be adjusted when the Home is in a suspected/confirmed outbreak and based on Public Health recommendations.
- 2) Propose recommendations and provide direct input into strategies for improvement to current systems where applicable.

Where deficiencies are noted on audits, the IPAC Lead will:

- 1) Where gaps exist:
 - Resolve the immediate issue
 - Address any deficiencies identified
 - Document as appropriate in the progress notes and on the QM audit tool
 - Modify the education plan as appropriate
- 2) Document and report deficiencies to the ADOC/DOC/ED immediately.