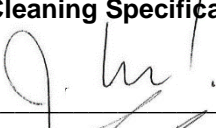
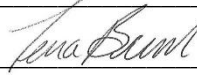


Leamington Mennonite Home

POLICY AND PROCEDURE

CATEGORY: Housekeeping	SUBJECT: Laundry Room Cleaning Specifications	SECTION: L
DATE: January 1, 2024	Administrator: 	POLICY: 2
REVISION DATES:	HKL Supervisor: 	

LAUNDRY ROOM CLEANING SPECIFICATIONS

POLICY:

The work flow for the laundry room will be organized to optimize efficiencies for staff and to minimize infection control risks due to cross contamination.

PROCEDURE:

Laundry staff will:

- 1) Wash hands thoroughly upon entering the work area, upon each movement from soiled area to clean area, and before leaving the laundry room.
- 2) Wear protective aprons and gloves when handling soiled linens and beware of hidden sharps as applicable. Protective aprons will be washed at the end of each shift with the last load of laundry and hung to dry ready for the next shift.
- 3) Ensure soiled/clean items do not cross over at any time to prevent cross contamination.
- 4) Ensure all dirty laundry comes into the laundry room through the door designated for dirty laundry and all clean laundry leaves the laundry room through the door designated for clean laundry.
- 5) Store dirty laundry in bins designated for dirty linen and not on the floor.
- 6) Use designated clean hampers only to transport linen to dryers and folding table.
- 7) Adhere to cleaning routines each shift to ensure all surfaces are clean prior to leaving laundry area.
- 8) Store clean linen in an area free of dust or pests and that is not passed by soiled equipment or items.

The HKL Supervisor will:

- 1) Review best practices with staff during orientation and on a regular basis.
- 2) Complete the Laundry Operations Audit on the monthly schedule, as per Risk Management Schedule – Housekeeping & Laundry.
- 3) Review any issues with staff and provide education/revise practices as required.
- 4) Ensure cleaning routines are established and followed.

Attachments: XII-I-10.00(a) Laundry Room Protocols