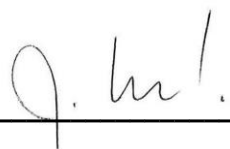


Leamington Mennonite Home

POLICY AND PROCEDURE

CATEGORY: Complex	SUBJECT: Exchange of Apartments	SECTION: E
DATE: September 2004	Administrator's Signature: 	POLICY: 3
REVISION DATE: April 2013		

EXCHANGE OF APARTMENTS

POLICY:

If tenant wishes to change Apartments (move from floor to floor or switch within our Complex), there will be a \$350 charge.